

islamiccenterofirvine

December 21, 2020

Assalamualaikum,

In accordance with the Amended and Restated Bylaws of the Islamic Center of Irvine, Inc. ("ICOI"), ICOI will be holding elections to fill 2 Board of Director Positions. ICOI is currently seeking nominations for these positions. In order to qualify for the election, nominees must be a paid member of ICOI for the last 2 consecutive years. If you are interested in seeking a nomination but are unsure of your membership status, please contact the nominating committee and we can verify your status.

Each Director position will hold the position for a 3 year period. Board meetings are held at the discretion of the Board as per the needs of the community at a given time. The Board is responsible for the management of the activities of ICOI, to select and remove employees of ICOI, prescribe powers and duties for the employees, to make rules and regulations for the conduct of the affairs and activities of ICOI, and to appoint other directors as necessary and per the rules set forth in the Bylaws, along with other duties to help facilitate the activities of ICOI. Further details on the roles of the Board and their activities are set forth in detail in the Bylaws.

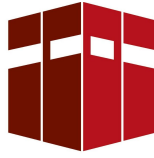
In order to facilitate the election, ICOI, per the Bylaws, has appointed a Nominating Committee. The Nominating Committee members for this election are Bushra Biviji, Tayyaba Hasaan and Farah Bhatti. The Nominating Committee is tasked with compiling a list of the candidates for nomination, verifying the eligibility of the nominees, and to set the date and time of the election once a slate of candidates has been compiled.

It is our intention to compile a list of interested candidates as soon as possible, but no later than January 10, 2021. Elections will then be held 45 days after this date, by February 24, 2021.

For the current election, ICOI needs candidates for 2 open positions as follows:

- 1) One position for a member that can act as the CFO. ICOI is looking for a candidate with a finance or accounting background that can assist ICOI in this capacity
- 2) A general Board of Directors position.

We encourage any eligible members to please nominate themselves or another eligible member for the open positions. In these difficult times, it is more important than ever that we have active participation from our community to fill these positions and help our masjid move forward in a



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manner that will enable us to support our community and provide access to educational and spiritual opportunities.

If you need any additional information regarding the positions or the election process, please do not hesitate to contact the Nominating Committee members. Please be advised that the nominating process and the election process will strictly follow the rules and regulations as set forth in the ICOI bylaws (which can be found here:

<https://www.icoi.net/wp-content/uploads/2020/08/1.1.1-ICOI-Bylaws-January-13-2016-Signed.pdf>).

Alhamdulillah, we have a very large and diverse community and hope that at least 2 of you will come forth to nominate yourselves or others that would be invaluable members of the Board of Directors.

Please note that as additional Board seats open, ICOI will be holding further elections. The date of these elections is not yet set and will be announced in the same manner as this election and the same process will be used with regard to the nomination of candidates.

Jazakallah Khair,

ICOI Nominating Committee

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